

AITKIN COUNTY BOARD

July 14, 2020

The Aitkin County Board of Commissioners met this 14th day of July, 2020 at 9:01 a.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Anne Marcotte, County Administrator Jessica Seibert, and Administrative Assistant Angie Sahr.

Motion made by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all voting yes to approve the July 14, 2020 amended agenda. Agenda Item 7C – Aitkin Airport Grant was added.

There was no Citizens' Public Comment

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File June 23, 2020 to July 13, 2020; B) Approve June 23, 2020 County Board Minutes; C) Approve June 23, 2020 BAE Minutes; D) Approve Electronic Funds Transfers \$4,468,613.04; E) Approve Commissioner Vouchers: General Fund \$105,527.39, Road & Bridge \$291,507.78, Health & Human Services \$27,178.61, State \$90.00, Trust \$6,712.96, Forest Development \$802.32, Capital Project \$335.94, Long Lake Conservation Center \$1,146.77, Parks \$14,124.32 for a total of \$447,426.09; F) Approve Commissioner Vouchers: General Fund \$128,284.87, Road & Bridge \$106,723.86, Health & Human Services \$23,217.49, State \$8,362.00, Trust \$10,987.53, Forest Development \$7,662.50, Capital Project \$3,847.06, Long Lake Conservation Center \$2,631.12, Parks \$5,581.39 for a total of \$297,297.82; G) Approve Auditor's Vouchers: Agency \$3,530,382.79; H) Approve Auditor's Vouchers: General Fund \$719.49, Road & Bridge \$128,704.43, Health & Human Services \$349.61, Trust \$81.08 for a total of \$129,854.61; I) Approve Auditor's Vouchers – R&B Contract Payment, Sheriff's Vehicle, Roof Replacement Fairgrounds Building: Reserves Fund \$34,110.00, Road & Bridge \$192,844.62, Trust \$49,900.00 for a total of \$273,854.62; J) Approve Auditor's Vouchers – Contegrity: Capital Project \$174,126.02; K) Approve Manual Warrants/Voids/Corrections – FSA Claims, Camping Refund (COVID): General Fund \$501.89, Parks \$70.00 for a total of \$571.89; L) Approve Manual Warrants/Voids/Corrections – State General Tax: State \$59,032.66; M) Approve Manual Warrants/Voids/Corrections – Camping Refund (COVID): Parks \$190.00; N) Approve Manual Warrants/Voids/Corrections – FSA, Peip: General Fund \$1,481.18; O) Approve Manual Warrants/Voids/Corrections – Mortgage Reg. State Deed Tax: State \$67,779.83; P) Approve Manual Warrants/Voids/Corrections – Elain Paid 6/11/20 – Allocation to Accounts: General Fund -\$2,844.20, Road & Bridge \$180.00, Health & Human Services \$1,652.78, Trust \$737.79, Long Lake Conservation Center \$57.98, Parks \$215.65 for a total of \$0.00; Q) Approve Manual Warrants/Voids/Corrections – Elan Paid 6/25/20: General Fund \$8,511.45; R) Approve Manual Warrants/Voids/Corrections – NSF Check/Taxes: Taxes & Penalties \$44.00; S) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$2,611.01; T) Approve Manual Warrants/Voids/Corrections – Elan Paid 6/25/20: General Fund -\$6,119.92, Health & Human Services \$5,558.82, Trust \$276.10, Forest Development \$285.00 for a total of \$0.00; U) Approve Manual Warrants/Voids/Corrections – Camping Refund (COVID): Parks \$50.00; V) Approve Manual Warrants/Voids/Corrections – Merchant Acct Fee's June: Long Lake Conservation Center \$34.45; W) Approve Grant Signature – R101-10-2A Amendment #8; X) Adopt Resolution: Coronavirus Relief Fund Certificate Form; Y) Approve 2020 Squad Purchases; Z) Approve Motor Pool Vehicle Purchase; AA) Approve Deputy Registrar

Call to Order

Approved Agenda

Citizens' Public Comment

Consent Agenda

Agreement; BB) Adopt Resolution: Search & Rescue Donation – Mille Lacs Energy Community Trust;

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution of Coronavirus Relief Fund Certification Form.

BE IT RESOLVED, Gov. Tim Walz announced that federal funds allocated to Minnesota in March will now be allocated to local governments. The formulas are reportedly the same as the deal between the House and Senate during the Special Session.

The Fund is designed to provide ready funding to address unforeseen financial needs and risks created by the COVID-19 public health emergency. General guidance and resources for administration of the funds has been developed, with additional resources available to address specific situations.

Aitkin County's allocation is \$2,007,508.

THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves the application for Coronavirus Relief Funds.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voted to adopt resolution for Search & Rescue Donation – Mille Lacs Energy Community Trust.

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Mille Lacs Energy Community Trust \$1,500.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Mille Lacs Energy Community Trust Aitkin County Search & Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Lori Grams – County Treasurer presented the Board a Property Tax Penalty Request and Payment Plan for discussion.

**Resolution
#20200714-065
Coronavirus
Relief Fund
Certification Form**

**Resolution
#20200714-066
Search & Rescue
Donation – Mille
Lacs Energy
Community Trust**

**Property Tax
Penalty Waiver
Request and
Payment Plan**

AITKIN COUNTY BOARD

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<p>Dan Guida – Sheriff discussed the COPS Hiring Grant Award.</p>	<p>COPS Hiring Grant Award</p>
<p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members present voted to approve the purchase of Barracuda Backup Appliance 8090.</p>	<p>Barracuda Backup Appliance 8090</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members present voted to set Public Hearing August 11, 2020 at 10:00 a.m. at the Aitkin County Government Center Board Room for ADA Transition Plan for Public Rights of Way. Public Comment will be accepted in writing, remotely via phone during meeting, or in person.</p>	<p>ADA Transition Plan for Public Rights of Way</p>
<p>John Welle – County Engineer gave a Highway Department Office Expansion/Renovation Update.</p>	<p>Hwy. Department Office Expansion/Renovation Update</p>
<p>Jessica Seibert, County Administrator updated the Board on the following:</p> <ul style="list-style-type: none">• Building Project Update	<p>County Administrator Updates</p>
<p>Jessica Seibert, County Administrator discussed the Coronavirus Relief Fund with the Board.</p>	<p>Coronavirus Relief Fund Discussion</p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members present voted to approve Signature on the Aitkin Airport Grant.</p>	<p>Aitkin Airport Grant</p>
<p>The Board discussed: Budget Committee, Mississippi Headwaters Board, Natural Resources Advisory Board, Northern Counties Land Use Coordinating Board, East Central Regional Library, Planning Commission, Mille Lacs Watershed, Development Achievement Center, Aitkin County CARE Board, McGregor Airport Commission, Big Sandy Lake Management Plan, and Environmental Assessment Worksheet.</p>	<p>Board Discussion</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to close the meeting at 11:53 a.m. under MN Statute 13D.05 Subd.1 (d) Security Briefing Report.</p>	<p>Closed Meeting</p>
<p>Motion by Commissioner Wedel, seconded by Commissioner Marcotte and carried, all members voting yes to reopen the meeting at 12:30 p.m.</p>	<p>Reopen Meeting</p>
<p>Motion by Commissioner Marcotte seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 12:30 p.m. until Tuesday, July 28, 2020 at the Aitkin County Government Center.</p>	<p>Adjourn</p>
<p>_____ William Pratt, Board Chair Aitkin County Board of Commissioners</p>	<p>_____ Jessica Seibert County Administrator</p>